



Photo Requirements for All Properties

All orders must meet the following criteria:

- Minimum of 8 photos
- Front of house, address, and street sign photos provided.
- Clear before, during, and after photos are given.

In addition to the above requirements, the following photos will be needed for the below orders:

Bid Orders:

- Close up and perspective photos of areas requiring the bid
- Measurement photos to verify work needed

Debris Removal Orders:

- Measurement photos of the trailer or dumpster used for disposal
- Photos clearly showing the number of loads removed
- Dump receipt (or address package photos of landfill if under 5 CYDs)

Marketing Photos:

- Minimum of 25 clear photos provided, date stamp must not be present

*****Photo requirements may vary on orders, please review the comments section prior to completion*****

Materials Needed

Knobs, Deadbolts, Padlocks, Hasps, and Lockboxes

- You can get these from www.mfssupply.com. You will specifically need knobs and deadbolts to be coded to the 35241,44535, and 67767 key code (Altisource requirement, majority will require the 35241) and the 4-digit lock boxes.

Digital Locks

- You can get these from www.anacondatools.com. Here is the link to order these: <https://www.shop.truepowertools.net/category.sc?categoryId=13>



VENDOR PACKET

Additional Requirements

- You must have a valid policy for Liability Insurance to complete work for us. We require this to be a minimum coverage of \$1 Million.
- We require an Aspen Grove ABC# be established to complete work for us. If you do not currently have a number, this must be obtained 30 days after the contract is signed.

Contact Directory

Please contact the below representatives if you have any issues or questions on an order.

If you cannot reach the needed representative, please connect with a supervisor or manager for assistance.

<u>Name</u>	<u>Extension</u>	<u>Direct Number</u>	<u>Email</u>	<u>Role</u>
Chase Gochnauer	101	515-218-1728	chase@srreo.com	President/Owner
Lacey Johnson	114	515-599-1682	laceyj@srreo.com	Vendor Manager
Kathi LeVeck	104	515-218-1670	kathi@srreo.com	Accounting Lead

BIDS TEAM MEMBERS

Emily Barnes	110	515-478-3650	emilyb@srreo.com	Bids Team Supervisor
Becky Harris	113	515-639-3699	beckyg@srreo.com	Bids Coordinator
Tara Dahlgren	107	515-478-3661	tara@srreo.com	Bids Coordinator
Ashlee Sellers	122	515-221-8404	ashlees@srreo.com	Bids Coordinator
Krystal Johnson	128	515-421-8394	krystalj@srreo.com	Bids Coordinator
Connie Guertin	123	515-505-8504	connieg@srreo.com	Bids Coordinator

STANDARD TEAM MEMBERS

Travis Schott	105	515-218-1743	travis@srreo.com	Standard Team Supervisor
Megan Erickson	108	515-478-3655	megan@srreo.com	Debris, Allowables, Scheduled Services (Evictions, CFK's, etc)
Chelsea Davis	125	515-334-4030	chelsead@srreo.com	Secures, Inspections, Discoloration, Seasonal (Grass, Snow, etc)
Krystyn Schiller	118	515-346-8190	krystyns@srreo.com	Wells Fargo Standard
Givanna Vance	127	515-334-4000	giavannav@srreo.com	Solid Foundation/Service Link
Zach Stotts	132	515-318-7413	zachs@srreo.com	Guardian Asset Management

Pricing List

[See following pages 3-9]



VENDOR PACKET

Initial Services

ITEM:	PRICE:
Debris Removal (Interior/Exterior)	\$20/CYD
Initial Janitorial Services	\$90
Automobile Removal	\$90
Battery Removal	\$11.50
Tire Removal	\$10/ea up to 40
Cleaning Refrigerator/Freezer	\$40
Gas/Propane Can Removal	\$7.50
Paint/Oil Can Removal - 1 Gallon	\$6.50
Paint/Oil Can Removal - 5 Gallon	\$15.00
Appliance Removal - Small	\$20
Appliance Removal - Medium	\$30
Appliance Removal - Large	\$62.50
Dry Winterization	\$60
Wet Winterization	\$80
Illinois Bi-Weekly (Contact Attempt x3)	\$20 per attempt
Move Personal Property - PFC	\$8/CYD

Securing

Bracing Metal/Hasp	\$8.00
Bracing Wood	\$8.00
Dead Bolt	\$12.50
Digital/Mechanical Lock (Contractor Supplied)	\$85.00
Dummy Door Knob	\$20.00
Lock Change/Entry Lock - REO	\$22.00
Lock Change/Entry Lock - PFC (Knob and Deadbolt)	\$30.00
Padlock	\$10.00
Sliding Door Lock	\$8.00
Window Lock	\$5.00
Board Opening	\$0.50/United Inch
Security Door (Includes Hinges and Padlock/Hasp)	\$75.00



VENDOR PACKET

Landscaping

Snow Removal	\$35.00
Tree / Shrub Trimming	\$35.00
Tree limb removal (1 max per property)	\$24.00
Initial Grass Cut - 0-5000 SF	\$31.50
Initial Grass Cut - 5001 - 10000 SF	\$46.50
Initial Grass Cut - 10001 - 15000 SF	\$61.50
Initial Grass Cut - 15001-25000 SF	\$69.00
Initial Grass Cut - 25001 - 35000 SF	\$80.25
Initial Grass Cut - 35001 SF - 1 Acre	\$91.50
Initial Grass Cut 1 - 3 Acres	\$196.50
Initial Perimeter Cut (cut 1/2 acre) - Greater than 3 Acres	\$80.25
Re-cut 0-5000 SF	\$30.00
Re-cut 5001-10000 SF	\$39.00
Re-cut 10001-15000 SF	\$45.00
Re-cut 15001-25000 SF	\$54.00
Re-cut 25001-35000 SF	\$61.50
Re-cut 35001-1 Acre	\$69.00
Re-cut 1 Acre - 3 Acre	\$114.00
Perimeter Re-cut (cut 1/2 acre) - Greater than 3 acres	\$61.50



VENDOR PACKET

Allowables

Cap (Gas/Water Line)	\$10.00
Dehumidifier	\$180.00
Gutter Cleaning	\$0.40/Lr Ft
Address Posting	\$20.00
Tarp Roof	\$1.00/Sq Ft
Thermostat Battery Replacement	\$5.00
Turn on Heat and Set Thermostat	\$28.00
Toilet Cleaning	\$28.00
Chimney Cap	\$120.00
Unlicensed Extermination	\$45.00
Dead Animal Removal	\$30.00
Light Bulb	\$2.00/ea
Cap (Wires)	\$0.25/ea
Combo Carbon/Smoke Alarm (1 Per Floor, x5 Max)	\$50.00
Outlet Cover (x10 Max)	\$3.00/ea
Carbon Monoxide Detectors (1 Per Floor, x5 Max)	\$15.00
Smoke Detector (1 Per Bedroom, x5 Max)	\$24.00
Mold - Spray Microbial Solution (Up to 1,000 Sq Ft)	\$0.18/Sq Ft
Mold - Paint One Coat Sealer (Up to 1,000 Sq Ft)	\$0.75/Sq Ft
Mold - Remove Hazardous Drywall (Up to 1,000 Sq Ft)	\$0.70/Sq Ft
Mold - Remove Carpet, Pad, Tack Strip (Up to 1,800 Sq Ft)	\$0.75/Sq Ft
Roof Repair (Up to 45 Sq Ft)	\$1.20/Sq Ft
Gate Repair	Up to \$100
Fence Repair	Up to \$100
Gutter Repair	Up to \$100



VENDOR PACKET

Additional Orders

Maid Refresh Service	\$32.00
Replace Sump Pump	\$180.00
Shut Off Water Valve	\$18.00
Pump Out Water and Dry	\$200.00
Winterization Re-Check	\$25.00
Meet and Greet	\$20/Hour
Eviction Man Hours	\$20/Hour
Marketing Signage Installation	\$28.00
Marketing Photographs	\$24.00
Police / Fire Report Meeting	\$30.00
Police / Fire Report Document Collection	\$20.00
Cash for Keys - Document Collection	\$50.00
Cash for Keys - Inspection	\$150.00
Plumbing/Electric/Roof/Gas Inspection - 3rd Party	\$150.00
Plumbing/Electric/Roof/Gas Inspection - Photos Only	\$25.00



VENDOR PACKET

US Bank Individual Pricing

Cleaning Refrigerator/Freezer	\$28.00
Unlicensed Extermination	\$18.00
Smoke Detector (1 Per Bedroom, x5 Max)	\$12.75
Carbon Monoxide Detector	\$15.00
Moisture Desiccants	\$11.00

Wells Fargo Individual Pricing

Debris Removal (Interior/Exterior)	\$30/CYD
Debris Removal - FNMA/FHLMC (Interior/Exterior)	\$24/CYD
Dry Winterization	\$60.00
Wet Winterization	\$80.00
Meet and Greet	\$20.00
Move Personal Property	\$12/CYD
Relocate Personal Property to Storage	\$30/CYD
Board Opening	\$0.50/United Inch
Cap (Water/Gas Line)	\$10.00/ea
Padlock/Hasp	\$15.00
Knob	\$12.50
Deadbolt	\$12.50
Lock Box	\$20.00
Storage Unit - Reimbursement of Costs (Must have Receipt)	



VENDOR PACKET

Solid Foundation

Inspections (Initial, Verification of Occupancy, etc.)	\$20
Lock Change (Knob & Deadbolt)	\$20
Lockbox	\$20
Padlock	\$10
Padlock & Hasp	\$18
Slider Lock	\$8
Window/Boarding	\$0.50 /United Inch
Security Door	\$75
Dry Winterization	\$60
Wet Winterization-Steam	\$80
Winterization-Radiant	\$125
Debris Removal	\$20
Sump Pump Replacement	\$180
Water Pump Out Basement	\$240
Cap Water/Gas Line	\$10/ea
Cap Wires	\$0.40/ea
Cap Sewer Line	\$10/ea
Cap Dryer Vent	\$10
Gutter Cleaning	\$0.50 /Linear Foot
Smoke Detector	\$24
Carbon Monoxide Detector	\$15
Initial Janitorial Service	\$90
Maid Refresh	\$32
Dead Vermin/Dead Animal Removal	\$25
Eviction Labor Hours	\$18/Hour



VENDOR PACKET

Solid Foundations Landscaping

[WORK TYPE SPECIFIC]

Initial Grass Cut 10 - 20K	\$61.50
Initial Grass Cut 10,001 to 15,000K	\$60.00
Initial Grass Cut 20 - 30K	\$70.00
Initial Grass Cut 30 - 40K	\$85
Initial Grass Cut 35,001 to 43,560K	\$91.50
Initial Grass Cut 40 - 43,560K	\$91.50
Initial Grass Cut < 10K	\$40.00
Initial Grass Cut > 1 Acre	BID
Initial Grass Cut Perimeter Over 1 Acre	\$65.00
Re-cut 10 - 20K	\$48.00
Re-cut 10,001 - 15,000K	\$45.00
Re-cut 20 - 30K \$90	\$58.00
Re-cut 30 - 40K	\$65.00
Re-cut 40 - 43,560K \$115	\$69.00
Re-cut 35,001 to 43,560K	\$69.00
Re-cut < 10K	\$36.00
Re-cut 1/2 to 1 acre	\$55.00
Re-cut Perimeter Over 1 Acre	\$54.00
Snow Removal	\$35
Shrub Trimming	\$35
Tree Trimming	\$60
Weed Spraying/Abatement	\$20